

**Department of the Army  
Fort A.P. Hill  
Regulation 200-11**

**Directorate of Public Works**

## **Program for Firewood Cutting**

**Installation Management Command  
Headquarters, United States Army Garrison  
Fort A.P. Hill  
18 June 2012**

**UNCLASSIFIED**

DEPARTMENT OF THE ARMY  
HEADQUARTERS, US ARMY GARRISON, FORT A.P. HILL  
FORT A.P. HILL, VIRGINIA 22427-3123  
18 June 2012

Directorate of Public Works

PROGRAM FOR FIREWOOD CUTTING

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FOR THE COMMANDER:

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**History.** This publication is an update of and replaces Fort A.P. Hill Reg 200-11, dated 6 January 2011.

**Summary.** This publication outlines the Fort A.P. Hill firewood cutting program.

**Applicability.** This publication applies to all individuals cutting firewood within the boundaries of Fort A.P. Hill.

**Suggested Improvements.** The proponent of the publication is the Directorate of Public Works (DPW), Environmental and Natural Resources Division (ENRD). Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms), to DPW-ENRD, 19952 North Range Road, Fort A.P. Hill, Virginia 22427-3123.

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CONTENTS

1. PURPOSE .....	3
2. PENALTIES.....	3
3. PERMITS – FEES, PURCHASE TIMES, AND RESTRICTIONS .....	3
4. TELEPHONE AND BUILDING CONTACT INFORMATION .....	4
5. CHECK-IN/CHECK-OUT PROCEDURES .....	4
6. SAFETY.....	4
7. RELEASE FROM LIABILITY .....	5
8. GENERAL CONDITIONS.....	6
9. QUICK REFERENCE PHONE LIST. ....	7

**1. PURPOSE.** This publication sets forth policy, procedures, and responsibilities for the firewood program. This program's goal is to reduce the accumulation of logging debris and dead wood on training lands in a productive and beneficial manner. This activity is in accordance with AR 200-1 (Environmental Protection and Enhancement) and is consistent with the Fort A.P. Hill (FAPH) Integrated Natural Resources Management Plan.

**2. PENALTIES.** Each firewood cutter, whether a Permit Holder or an associate of a Permit Holder, is responsible for reading and adhering to this regulation. Violations of this regulation shall be grounds for barment from the installation, revocation of installation recreation privileges, and/or other sanctions under applicable law or regulation.

**3. PERMITS – FEES, PURCHASE TIMES, AND RESTRICTIONS:**

a. A permit to cut firewood may be purchased at the Forestry Branch office located in building 1406 on Lee Drive of AP Hill Road in the Dirt Bridge compound. Permits may be purchased during regular Forestry Branch hours of operation (M-F 0700-1630). To ensure personnel are available to process permits call (804) 633-8409 prior to arrival.

b. A one-year and a one-day permit are available for purchase. The cost is \$50 for a one-year permit and \$20 for the one-day permit. Yearly permits are valid for one year from the date of issue; for example, a permit sold on January 6, 2012 would expire on January 5, 2013. One day permits are only valid for the day purchased or the date indicated on the permit as requested. Payments for the permit may be made with cash or check (checks are to be made out to: DFAS). Money collected from the sale of permits covers the cost of administering the firewood program and the fair market value of the uncut wood. Revenues are deposited in the DoD/Army Forestry Reimbursable Account.

c. Permit applicants shall provide the vehicle license plate number of the vehicle that will be used to haul wood.

d. There is no limit on the number of loads that can be cut on a valid firewood permit. A load is considered to be no more than a half-cord of firewood. A half-cord of firewood is the amount that can be loaded into a standard sized pick-up truck (two-foot long pieces stacked in a pile eight feet long and four feet high).

e. A "Permit Holder" is any individual who has been granted a permit to cut firewood on FAPH. A "firewood cutter" is a Permit Holder or any associate of a Permit Holder who assists a Permit Holder to cut and/or remove firewood from designated locations at FAPH.

f. Firewood cutting will be permitted during two designated cutting seasons and in designated firewood cutting locations. Fall firewood cutting will occur during August, September, and October, and spring cutting will occur during February, March, and April. Designated firewood cutting areas will be established and provided on a map to Permit Holders through the mail or email. Maps may also be obtained at Range Control. Only dead and down wood in the designated blocks will be available for firewood cutting during the set cutting seasons.

g. Firewood permits are sold on the basis of one permit per vehicle. Associates of the Permit Holder may assist in cutting, loading and driving of the Permit Holder's vehicle. Where more than one hauling vehicle is involved in the operation, permits shall be required for each additional vehicle. The permit shall be displayed on the dashboard of the Permit Holder's vehicle while cutting is in progress. The permit shall remain on site with the Permit Holder or his/her associates if they remain on site cutting wood while the vehicle is used to haul wood from the site. In that case, the vehicle is not required to display the permit until the vehicle returns to the site. The use of a trailer is permissible in conjunction with the permitted vehicle.

h. All firewood cutters must have an installation access pass and photo ID. A daily installation access pass can be obtained at the Provost Marshall's Office (PMO) inside the Main (North) Gate. A valid driver's license, vehicle registration information, and proof of insurance will be required to obtain a daily access pass. A vehicle inspection may be conducted when entering the installation.

**4. TELEPHONE AND BUILDING CONTACT INFORMATION.** Questions regarding the firewood program can be directed to the Forestry Branch office in building 1406 at (804) 633-8409. In the case of an emergency call (804) 633-8888 or 8911, from a cell phone dial 633-8911.

#### **5. CHECK-IN/CHECK-OUT PROCEDURES.**

a. All firewood cutters shall check-in prior to cutting any firewood and check-out when firewood cutting is complete for the day. Once checked-in for cutting firewood you shall check-out even if no firewood was cut. Check-in/out will be processed through the Directorate of Plans, Training, Mobilization, and Security (DPTMS) by calling the Range Control desk at (804) 633-8224. Permit Holders shall provide their name, state that they will be cutting firewood, and inform them of the area where they will be working. Range Control is reachable 24 hours a day, seven days a week with the exception of major holidays. If the Range Control desk is closed, then firewood cutting will not be permitted at that time. Access to a requested area may be denied at any time due to training conflicts.

b. Maps identifying locations of firewood areas will be provided by the Forestry Branch through mail or email. Maps will also be available at Range Control. To check if the Training Area containing a designated firewood site is available for access, the Permit Holder can call 804-633-8300 to listen to the Game Check pre-recorded daily message of areas open to recreational use. This is for planning purposes only and does not substitute for the Check-in/Check-out Procedure outlined above.

#### **6. SAFETY.**

a. Solid orange shall be required for the Permit Holder and his associates during all gun-hunting seasons. Each person collecting firewood shall wear a minimum of 500 square inches of outer body clothing that is solid blaze orange, visible from the front and back. Range Control can provide hunting status during the check-in process or call 804-633-8300 for a pre-recorded message listing areas that are open for hunting.

- b. Minors will be allowed at the work site as long as they are with a parent or guardian at all times.
- c. FAPH does not perform routine safety inspections of the areas from which firewood may be removed and assumes no duty to perform such inspections.
- d. FAPH has not undertaken to identify natural or manmade hazards in the areas from which firewood may be removed and assumes no duty to perform such identification.
- e. FAPH is not responsible for ascertaining the qualifications of any Permit Holder or firewood cutter to use any type of equipment, including but not limited to hatchets, axes, saws, power or chain saws, or motor vehicles.
- f. The above list is not exhaustive and the military and its personnel will not be required to either take or refrain from any action to warn the Permit Holder(s) or provide for the safety of the Permit Holder(s) or other individuals, regardless of whether such action is reasonable under the circumstances. Cutting and/or removal of wood is at the Permit Holder's and Permit Holder's associates' sole risk.
- g. The Permit Holder and his/her associates are responsible for complying with equipment manufacturer's recommendations concerning safety equipment and safety procedures.
- h. Unexploded Ordnance (UXO). All areas are used for military training and dangers inherent to such training are present. It is possible to find unexploded ordnance (duds) anywhere. If a dud is found, mark the area, not the dud, and report it immediately to the Range Control (804) 633-8224 or to the Fort A.P. Hill Police Department police desk at (804) 633-8888 or 8911.
- i. It is recommended that firewood cutters carry a cell phone while cutting firewood on FAPH. Emergency phone numbers are listed under Section 4 and Section 9 of this document.

## **7. RELEASE FROM LIABILITY.**

- a. The Permit Holder does hereby, as an inducement to the military to permit the Permit Holder to remove wood from FAPH, forever release, acquit, and discharge, the United States of America, the United States Army, all officers, organizations, military and civilian personnel and all activities of the United States Army, and any other individual or organization connected with the United States and the United States Army from any and all cause or causes of action, including personal injury, illness, death, property damage, cost, charges, claim, demands and liabilities of whatever kind, name or nature in any manner arising out of use or enjoyment of said permit or any control exercised over said use, participation, property, facilities, equipment, or individual involved in the use of enjoyment of any permit.
- b. This release is intended to cover all injuries fatal or nonfatal, and illnesses of every kind, name or nature, and personal property damage, if any, which may be or might be sustained or suffered from any cause whatsoever connected or arising out or by reason of the use of or participation in, or involvement with military facilities, equipment, services or programs.

c. The Permit Holder, for him/herself and for his/her assigns, guests, invitees, and minor children, further agrees to indemnify and will hold harmless the United States of America, the United States Army, and all organizations, activities, and personnel of the United States and the United States Army from any and all costs, charges, claims, demands, and liabilities of any kind arising from improper or negligent use of, participation in, or involvement with military property, facilities, equipment, services or programs by the Permit Holder, his assigns, invitees, and minor children.

## 8. GENERAL CONDITIONS.

a. Only down wood shall be taken. **Do not cut standing trees, whether dead, alive, or damaged.**

b. Firewood obtained with this permit is intended for personal use of the permittee and his immediate family and shall not be sold, traded, or bartered.

c. Trash and refuse shall not be deposited on the installation.

d. It is clearly understood that the function of the military, and military or civilian personnel of the military is limited solely to the granting of permits.

e. The Army and FAPH assume no responsibility for the activities or conduct of Permit Holders or firewood cutters.

f. The permit fee covers the cost of administering the firewood program and the fair market value of the uncut wood.

g. The Permit Holder shall enter and exit FAPH only through the main gates (north and south-side gates). While on FAPH, cutters shall only use existing roads and trails to access firewood. Firewood can only be cut in areas designated on the day the firewood is to be cut. Access to restricted areas by driving around barricades is not allowed.

h. Firewood shall be cut only during daylight hours. Firewood cutting shall not be allowed whenever the installation is closed. Closure status can be obtained by calling (804) 633-8600.

i. It is also understood that military training and access/use of training areas takes priority over all other use, to include woodcutting. In some cases, access to areas will be denied due to unit training use of an area.

**9. QUICK REFERENCE PHONE LIST.**

Forestry Branch (804) 633-8409

- Permits, firewood location and maps, general firewood and permitting questions

Range Control (804) 633-8224

- Check-in / Check-out, unexploded ordnance information and reporting

Emergency Services (804) 633-8888 or 8911

- Police, Fire, EMS emergencies or assistance

Game Check Message (804) 633-8300

- Daily pre-recorded message of training areas open for recreation