



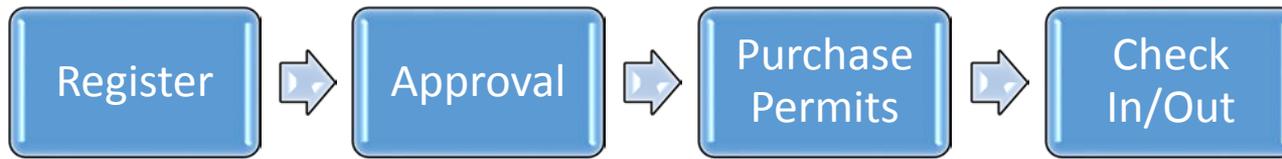
iSportsman Startup Guide

September 2017



This guide will help you through the simple process of:

1. Getting registered with iSportsman
2. Getting your account approved
3. Purchasing Your Permits
4. Checking in/out of areas





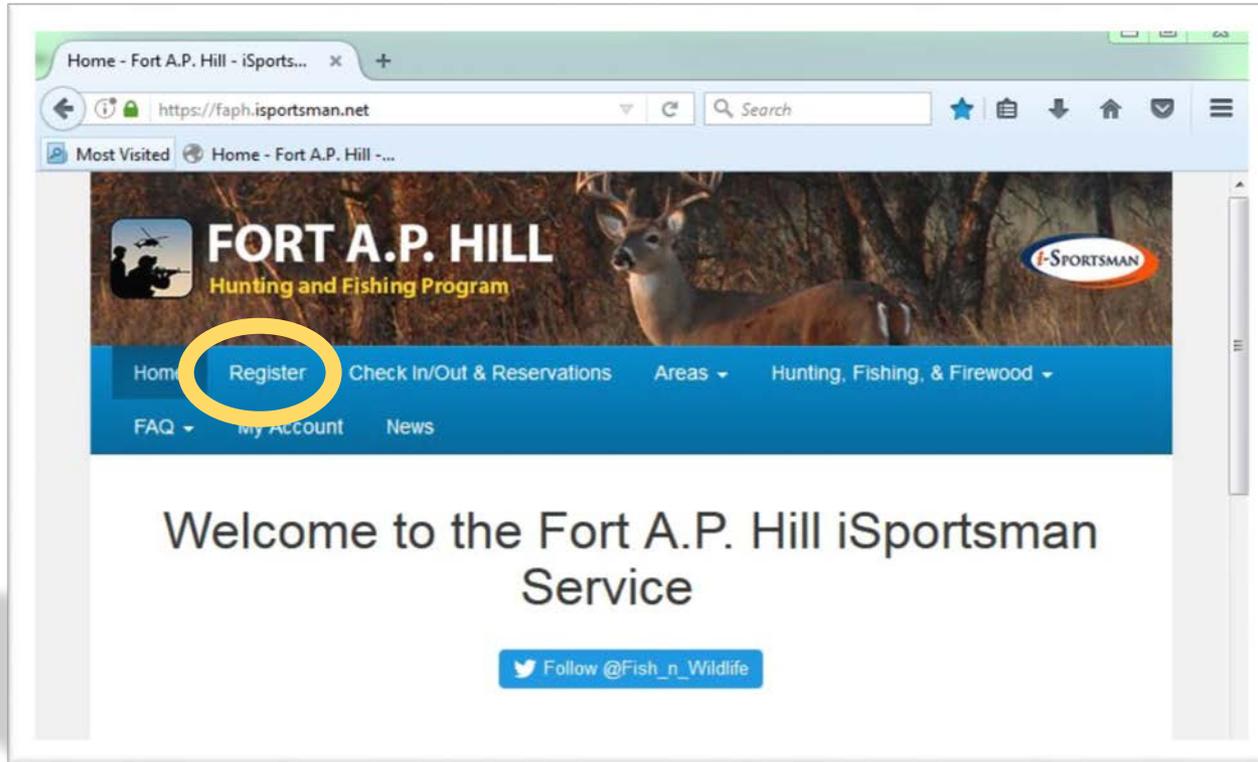
Step 1

- Visit the iSportsman Webpage to Register for an account.
- You can Register on your home computer, **smart phone**, tablet, public library computer, or with help from a tech savvy family member or friend. (As a last resort come by the Fish & Wildlife Office for assistance.)





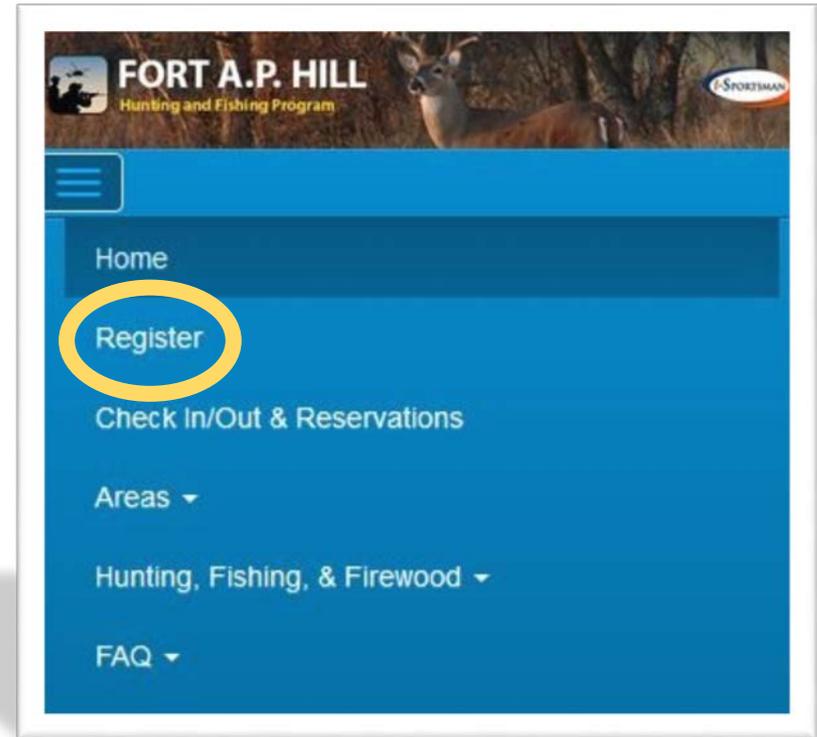
<https://faph.isportsman.net/>



The iSportsman page can also be found by searching “AP Hill Hunting” in Google or similar search.



Mobile Page



iSportsman does not have an App. You access it through your web browser (Safari, Chrome, etc..) on your mobile device. You can save it as a quick link on your home screen that looks like an app button.



Registration Page 1

SPORTSMAN FORT A.P. HILL
Hunting and Fishing Program

Login Register **Forgot Password** Forgot Username

Enter the following information.

Create Username *
Your unique username which is used for Login purposes

Create Password *
4 characters minimum

Confirm Password *
Must match 'Password' field

Personal details that will be used for Permits

First Name *

Last Name *

Date of Birth *
Birthday format is MM/DD/YYYY (e.g. 12/31/1970)

Email Address
The Email Address field is optional

Confirm Email
Must match 'Email Address' field

Copyright © 2013-2017 - ISportsman



Registration Page 2

i-SPORTSMAN **FORT A.P. HILL**
Hunting and Fishing Program

My Account ▾ My Safety Briefs

Register

Additional Registration Information

Phone (required)

Number Type *

Phone Number *

Text Messages Yes No

Can this number receive text (SMS) messages? Texting is used only for emergency administration messages while recreating.

Address (required)

Address *

City *

State *

Zip Code *

Emergency Contact (required)

Name *

Relationship

Phone

Vehicle (required)

Vehicle Ownership

Vehicle Type *

Year *

Minimum 1900. Maximum 2020.

Make *

Model *

Color *

Plate Number *

Plate State *

Customer Type (required)

Checkin PIN# (required)

PIN *

The pin # you create will be used for telephone and web Checkin. Please write it down to remember your Pin #

Save



Complete Hold Harmless

Acknowledge | Edit

Acknowledgement

Name Hold Harmless

Acknowledgement I have read and understand Post Regulations regarding hunting, fishing, trapping and wood cutting. I agree to obey Federal and State of Virginia laws and all Fort A.P. Hill Regulations.

GENERAL RELEASE

For and in consideration of the use of certain premises of the United States of America, to wit, the military reservation indicated above, for the purpose of hunting, fishing, boating or other sporting activity, I hereby agree to hold and save harmless and indemnify the United States of America, its officers, agents, servants and employees, from and against liability of any kind for death or injury to person or damage to or loss of property in any way caused or contributed to by my negligent or wrongful acts or omissions while upon said military reservation. In addition, I do hereby remise, release, and forever discharge the United States of America, its officers, agents, servants and employees from any and all manner of claims, actions, suits, debts, judgments, or demands for damages by reason of injury to my person or damage to or loss of my property while upon said military reservation resulting from whatever cause, including the negligent or wrongful acts or omissions of the United States of America, its Officers, agents, servants, or employees.

I certify that I am at least eighteen (18) years of age. I HAVE READ AND UNDERSTAND THE ABOVE. I understand that the above applies to any youth 17 years of age and younger that accompany me while on Fort A.P. Hill. Underage users must have their parent or legal guardian read and understand the above and acknowledge.

Privacy Act Notice

This information is provided pursuant to AR 420-47 for individuals applying for permits to participate in various recreational activities. 10USC 3012 prohibits the collection of data from individuals when applying for hunting, fishing, recreational services, and other outdoor activities permits. It is used to obtain a general release statement for individuals using privileges on government property at Fort A.P. Hill. Disclosure is voluntary. Failure to provide information will result in denial of post privileges.

You must accept this acknowledgement before accessing this Portal

I Accept



Continue to Step 2

The screenshot shows a web application interface. At the top, there is a blue navigation bar with two tabs: "My Account" (selected) and "My Safety Briefs". Below the navigation bar is an orange breadcrumb trail: "faph hunter / Home / Permits". The main content area has a large heading "Account Approval". Below the heading is a pink warning box with the text "Your account needs approval". Underneath the warning box, there is a paragraph of text: "The administration requires that your account be approved before you may purchase, use permits and check in / out." followed by a blue hyperlink: "Click this link to view further instructions on getting your account approved."



Step 2

- Submit your information to the Visitor Control Center for Account Approval
 - Background Check Form
 - Weapons Information (Hunting)
 - Receive Weapons Registration Paperwork
 - Receive Visitor Badge if not a federal ID card holder





Background Check Form

Located on Home Page

Home - Fort A.P. Hill - iSports... x iSportsman: Home x +

https://faph.isportsman.net

Steps to obtain a permit

- Step 1:** If you created an iSportsman account previously do not create register a new account. Use the same account as last season. If you do not already have an iSportsman account then register in iSportsman by clicking on the Register tab in the blue bar above, complete that form and submit.
- Step 2:** EVERYONE MUST complete a new background check through the Visitor Control Center annually.
 - Print the background form, fill it out, sign it and drop by the VCC during normal business hours to complete this process. You may email the completed form to the VCC usarmy.aphill.imcom-atlantic.mbx.installation-access@mail.mil
- For **Hunting & Trapping** Background check and weapons registration form [click here](#). For **Fishing** Background Check Form [click here](#)
 - Weapon permits expire one year from date of issue. Even if you submit your background check and weapon permit registration form via e-mail you **must still go by the VCC** to pick up a current weapons permit.
- Step 3:** Once background check is complete the VCC will activate your FAPH iSportsman account.
- Step 4:** Log into your account and acquire the necessary permits.

[MWR Deer Cooler Policy](#) [click here](#)



Hunting & Trapping Form

FC FORM 2635 FIREARMS REG... | iSportsman: Home

https://faph.isportsman.net/files/Final FAPH Form 190-11R Hunte

This PDF document contains forms. The filling of form fields is not supported.

(For use of this form see FAPH Regulation 190-11. The proponent of this form is Physical Security)

IAW AR 190-11, PERSONNEL ARE PROHIBITED FROM CARRYING CONCEALED PRIVATELY OWNED FIREARMS ON ALL FEDERAL INSTALLATIONS.

PRIVACY ACT STATEMENT

AUTHORITY: 10 U.S.C. 3013; 44 U.S.C., 31001; Army Regulation 190-11, Physical; Security of Arms, Ammunition and Explosives; E.O. 9397 (SSN), FAPH Regulation 190-11 and 190-13.
PRINCIPLE PURPOSE(s): To record personal information on an individual who registers and stores his or her privately owned weapon.
ROUTINE USES: To use as proof of registration and to maintain a record documenting an authorized storage location for firearms and other privately owned weapons. Routine use could include disclosure to other investigative authorities. SSN used for identification and retrieving data from files and for screening those registering weapons IAW AR 190-11, Chapter 4-5.
DISCLOSURE: Disclosure is voluntary; however, failure to disclose the information, to include SSN, will result in individual not being allowed to register or store firearms and other privately owned weapons on Fort A.P. Hill. Attempts to keep firearms on Fort A.P. Hill that are not properly registered and stored could result in confiscation, disciplinary action, or both.

PERSONAL INFORMATION

1. NAME (Printed Name) (Last, First, MI)			2. Date of Birth		
3. SSN	4. RANK/CIV	5. STATE & DRIVERS LICENSE	6. LOCATION OF WEAPON		
7. E-MAIL ADDRESS:			8. UNIT/ADDRESS		

9. FIREARMS INFORMATION

SERIAL #	MAKE	MODEL	TYPE WEAPON	CALIBER	FINISH



Fishing Form

Form 21_Fishing_fillable.pdf | iSportsman: Home

https://faph.sportsman.net/Files/Form_21_Fishing_fillable.pdf

This PDF document contains forms. The filling of form fields is not supported.

Request for Unescorted Installation Access

For Use of this form, see Policy Reg (30-10, Installation Access) and the "Instructions" page. The approval agency is DPTMS.

PRODUCT STATEMENT
 Army Regulation (AR) 30-10, "Army Physical Security Program", February 20, 2010; Strategic Task Memorandum (STM) 02-02, "Internal Policy Guidance for DoD Physical Access Control", March 18, 2003; Title 28, USC Section 5305

GENERAL PURPOSE:
 To facilitate setting, identifying, and certifying of purpose for accessing the installation as required by STM 02-02 and the Chief of National Crime Information Center (NCIC) Interstate Identification Index (I) records as required by AR 30-10.

DISCLOSURE:
 Disclosure is voluntary; however, failure to provide the information may result in the inability to process an individual's request for unescorted access to U.S. Army Garrison, Fort A.P. Hill.

THIS SECTION TO BE COMPLETED BY COMPANY, ORGANIZATION, OR VISITING INDIVIDUAL. PLEASE REVIEW THE "INSTRUCTIONS" PRIOR TO COMPLETING THIS FORM.

CD or ORG*: Dates of Access Request*: 365 days Through*

CO/ORG Point of Contact*: Point of Contact Email Address*:

Contract #: Point of Contact Telephone #:

CAGE code:

THIS SECTION TO BE COMPLETED BY GOVERNMENT SPONSOR

Government Sponsor*: Sponsor Organization*:

Purpose of Visit*: **FISHING** Sponsor Telephone #:

Full Last Name*	Full First Name*	Middle Name	Gender*	Race* (click to select one)	Date of Birth*	SSN #*	State License/ID, U.S. Passport or Resident Alien #*
			gender	<input checked="" type="checkbox"/> White <input type="checkbox"/> Black <input type="checkbox"/> Asian <input type="checkbox"/> American Indian <input type="checkbox"/> Alaska Native <input type="checkbox"/> Pacific Islander	January 01		
			gender	<input checked="" type="checkbox"/> White <input type="checkbox"/> Black <input type="checkbox"/> Asian <input type="checkbox"/> American Indian <input type="checkbox"/> Alaska Native <input type="checkbox"/> Pacific Islander	January 01		
			gender	<input checked="" type="checkbox"/> White <input type="checkbox"/> Black <input type="checkbox"/> Asian <input type="checkbox"/> American Indian <input type="checkbox"/> Alaska Native <input type="checkbox"/> Pacific Islander	January 01		
			gender	<input checked="" type="checkbox"/> White <input type="checkbox"/> Black <input type="checkbox"/> Asian <input type="checkbox"/> American Indian <input type="checkbox"/> Alaska Native <input type="checkbox"/> Pacific Islander	January 01		
			gender	<input checked="" type="checkbox"/> White <input type="checkbox"/> Black <input type="checkbox"/> Asian <input type="checkbox"/> American Indian <input type="checkbox"/> Alaska Native <input type="checkbox"/> Pacific Islander	January 01		

DPTMS (APlH) Form 21
 Revised 03 Feb 2024

FOR OFFICIAL USE ONLY

Reset Form Print Save



Ways to Submit

- In Person at the Visitor Control Center (VCC)
 - Hours: M-F 0700-1600
 - Phone: (804) 633-8585
 - Located on right after entering Main Gate on Rt 301
- Email Form
 - usarmy.aphill.imcom-atlantic.mbx.installation-access@mail.mil

Direct all questions regarding background checks, weapons registration & account approval to the VCC



If Submitted by Email

- You must still stop by the VCC prior to bringing a weapon on Fort A.P. Hill to pick up your copy of your **Weapons Registration**
- Also if you do not have a Federal Government ID card the VCC will make you a **Visitor Badge** to aid in getting through the gate **(this badge is not your permit)**
- Accounts are usually approved within several days



Step 3

- Acquire your Fort A.P. Hill iSportsman Permits
 - Hunters & Trappers must watch the **New Hunter Orientation** video before permits are available.
 - Purchase Permits in Your iSportsman Account
 - Print Your Permit & Vehicle Pass





My Safety Briefs (in My Account)

FORT A.P. HILL
Hunting and Fishing Program

faph hunter ▾ [Logout](#)

Powered by: iSportsman

[My Account ▾](#) [Available Permits](#) **My Safety Briefs** [Surveys](#)

faph hunter / Surveys

Surveys

Surveys & Safety Briefs

Public Surveys

- Take Quiz: [CA Safety Brief](#)
- Take Quiz: [New Hunter Orientation](#)



New Hunter Orientation

1aph hunter / Take Quiz

[Back to Surveys](#)

New Hunter Orientation Briefing

Instructions **Quiz**

2017 Fort AP Hill New Hunter Orientation Briefing Video

Firearms Safety

- Discharging a firearm for purposes other than hunting is prohibited.
- Always be sure of your target and what lies beyond.



Questions

Did you watch the the entire video? *

I affirm I have watched and understand this briefing. (Select Yes or No)

Yes

No



Available Permits

FORT A.P. HILL
Hunting and Fishing Program

faph hunter ▾ [Logout](#)

Powered by: iSportsman

[My Account ▾](#) [Available Permits](#) [My Safety Briefs](#) [Surveys](#)

faph hunter / Available Permits

Available Permits

Hunting			
3 Day Hunting Permit (non-refundable)	Sep 27 2017 - Oct 06 2017	\$45.00	Add to Cart
Combination Hunting/Fishing Permit (16-64 years old) (non-refundable)	Sep 01 2017 - Aug 31 2018	\$75.00	Add to Cart
Disabled Hunting Permit Must have valid State Disabled Hunting Permit	Sep 01 2017 - Aug 31 2018	FREE	Add to Cart
Hunting Observer Pass (2017-18) (may not carry weapon)	Sep 01 2017 - Aug 31 2018	FREE	Add to Cart
Senior Hunting Permit-(65 before 9/1/15) (65+ years old before 9/1/15)	Sep 01 2017 - Aug 31 2018	FREE	Add to Cart

Fishing			
5 Day Fishing Permit (non-refundable)	Sep 27 2017 - Oct 08 2017	\$5.00	Add to Cart

Add all desired permits to your Cart and Check Out using a Debit or Credit Card. Cash or Check is no longer accepted.



Print Permits

FORT A.P. HILL

Hunting and Fishing Program

faph hunter Logout Powered by: iSportsman

My Account Available Permits My Safety Briefs Surveys Help

faph hunter / Home / Permits

Click button to view available permits:
[Acquire Permit\(s\)](#)

Click button to use the web Checkin / Checkout:
[Checkin / Checkout](#)

Click button to view your Checkin / Checkout and harvest history:
[History](#)

My Permits

Permit #: 235349	Print Permit
Name	Dates
Hunting Observer Pass (2017-18)	Sep 27, 2017 - Aug 31, 2018

Copyright © 2013-2017 - iSportsman



Permit Page


Fort A.P. Hill

<small>NAME</small> hunter, faph	<small>NUMBER</small> 235349	 0 00002 35349 4
<small>ADDRESS</small> 19952 N Range RD, Fort A.P. Hill VA		
<small>PHONE</small> (804) 633-8750	<small>STATUS</small> All Others -	
<small>FROM</small> September 27, 2017	<small>TO</small> August 31, 2018	

<small>ACCOUNT VALIDATIONS</small>	<small>START DATE</small>	<small>END DATE</small>
Background Check	Sep 27, 2017	26 Sep 2018
New Hunter Orientation	Sep 27, 2017	30 Sep 2039

<small>PERMITS</small>	<small>START DATE</small>	<small>END DATE</small>
Hunting Observer Pass (2017-18)	Sep 27, 2017	31 Aug 2018
Hunting Observer (2017-18)		



Vehicle Pass Page

(page 2 of permit)


FORT A.P. HILL
 Hunting and Fishing Program

Vehicle Pass APH-HNTR VA

<small>PERMIT</small>	<small>FROM</small>	<small>TO</small>
235349	September 27, 2017	August 31, 2018

<small>PERMITS</small>	<small>START DATE</small>	<small>END DATE</small>
Hunting Observer Pass (2017-18)	Sep 27, 2017	31 Aug 2018
<i>Hunting Observer (2017-18)</i>		



Step 4

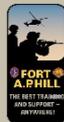
- You may now Check In & Back Out of areas in iSportsman and enjoy your desired activity.
- For detailed instructions on how to check in & out of areas refer back to the “New Hunter Orientation” video available in the “My Safety Briefs” section of your account.





Check In / Out

The screenshot shows a web browser window with the URL <https://faph.isportsman.net>. The page header features the Fort A.P. Hill logo and the text "FORT A.P. HILL Hunting and Fishing Program" alongside the i-SPORTSMAN logo. A navigation menu is displayed in a blue bar with the following items: Home, Register, **Check In/Out & Reservations** (circled in yellow), Areas, and Hunting, Fishing, & Firewood. Below the menu, the text reads "Welcome to the Fort A.P. Hill iSportsman Service" and a button says "Follow @Fish_n_Wildlife".



Check In / Out

iSportsman: Accounts x Checkin/Checkout x +

https://faph.isportsman.ne Search

Most Visited Home - Fort A.P. Hill -...

iSportsman Sep 27, 2017 2:46:34 PM EST

Login with iSportsman Id

iSportsman Id

Your Username, Email Address or Permit Number

Password or PIN

Login

Home Page

My Account



Questions

- Please contact the Fish & Wildlife Branch with any questions you may have concerning iSportsman (804)633-8984/8750
- Also Reference the current regulations APH REG 200-10 posted on the iSportsman Regulations page
 - <https://faph.isportsman.net/Regulations.aspx>

